

**De La Salle-College of Saint Benilde  
Admissions Center General Information on  
First Year College Application for 1st Term SY 2020-2021**

***Who can apply as an incoming First Year College Applicant?***

- Grade 12 Senior High School student expected to graduate at the end of Academic Year 2019-2020
- High School student graduate who have not entered tertiary education in the Philippines or abroad
- Deaf applicants applying to the School of Deaf Education and Applied Studies (SDEAS)
- Students who passed the Philippine Educational Placement Test (PEPT) and/or Bureau of Alternative Learning System (BALS or ALS) Test
- Non-Filipino and dual citizen freshmen applicants including:
  - International students who graduated in Philippine high schools
  - Permanent residents with Alien Certificate of Registration
  - Dual citizens who declares Filipino citizenship

***Non-Filipino Applicants***

- At the time of application, the applicant must have a valid passport with corresponding tourist visa. DLS-CSB will provide assistance in the processing of student visa to those who are accepted into Benilde.
- Documents submitted to the Admissions Center from outside of the Philippines must be Apostile Authenticated by the Philippine Foreign Service Post/Apostille. Documents in non-English text must have a corresponding English Translation.
- Accepted Non-Filipino students are required to pay International Student Fee/Bond during the first enrollment in DLS-CSB. The amount is equivalent to one term in DLS-CSB.

***Dates to Remember***

Online Application Period: August 1, 2019 to October 30, 2019

Submission of printed form and requirements to the Admissions Center:  
August 1, 2019 to October 30, 2019 by 12noon

Test Dates: September 15, 2019  
October 13, 2019  
October 27, 2019  
November 10, 2019  
November 17, 2019

Test Venue: DLS-CSB Taft Campus, Manila, Philippines

Release of Results Online: January 2020

### ***Application Procedure***

- STEP 1: Go to [www.benilde.edu.ph](http://www.benilde.edu.ph) application page to create account and accomplish the online application form plus download other required forms.
- STEP 2: Submit printed application form together with download forms and other pertinent documents to Admissions Center including application and testing fee. Php 600 for Filipino and US\$ 50 for Non-Filipino. Test permit will be issued.
- STEP 3: Take the Benilde Entrance Exam (BEE) on your scheduled test date and time.

### **IMPORTANT REMINDERS**

1. Transact directly with DLS-CSB Admissions Center regarding application and admission matters.
2. The DLS-CSB Admissions Center is open from Monday to Friday, 8am to 12nn and 1:30-5pm. On Saturdays, we are open from 8am to 12nn only. We are closed during Sundays, holidays, and in cases where the National or Local Government declares no classes in Manila.
3. By accomplishing the online application and submitting to the Admissions Center, the applicant adheres to the commitment of DLS-CSB to protect the privacy of the personal information of applicants as required by the Data Privacy Act of 2012.
4. Submission of incomplete requirements will not be processed.
5. Application beyond the deadline will not be considered.
6. Falsification, misrepresentation, or withholding of information will automatically nullify application and enrollment in DLS-CSB.
7. For scholarship application and inquiries, please contact the Student Grants Office (+63) 230-5100 local 1821 or email [scholarships@benilde.edu.ph](mailto:scholarships@benilde.edu.ph)